



Contract Processing

BCF Wholesale requires the following from Brokers employing Contract Processors:

1. Notify BCF Wholesale of any loan file being processed under contract.
2. List Contract Processors, with name, NMLS ID, and cell phone number, on this form.
3. Maintain separate and unshared broker portal logins for each Contract Processor.
4. Add new Contract Processors to this list and notify BCF Wholesale as necessary.

Broker First & Last Name:	Broker Company Name:	NMLS ID:
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Please list any Contract Processors that your company is currently working with. BCF Wholesale requires that Contract Processors maintain broker portal logins that are individual and separate from your own login, or the logins of your loan officers, in-house processors, or other staff. Please provide a cell phone number for any Contract Processor listed below, as this is required for the two-factor authentication when accessing the BCF Wholesale broker portal.

Broker's Contract Processor List:

Contract Processor First & Last Name:	Contract Processor Company:	NMLS ID:	Cell Phone:
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Contract Processor First & Last Name:	Contract Processor Company:	NMLS ID:	Cell Phone:
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Contract Processor First & Last Name:	Contract Processor Company:	NMLS ID:	Cell Phone:
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Check below if all loan file processing is completed by internal employees of your company:

<input type="checkbox"/> My company does not currently utilize Contract Processors. If this changes, I will notify BCF Wholesale immediately.

Broker hereby agrees to keep this list current, and notify BCF Wholesale when any loan file is processed under contract.

Broker Signature

Date